

## **SUGGESTED TABLE OF CONTENTS - Smiths**

### Preface

- Purpose of writing this guide (or kit)
- Guide is adaptable to most cultures and countries
- Reference to other Organizing Kits

### **1. Introduction (M&K volunteer)**

- What is AVP
- How AVP began
- AVP International structure
- The AVP Mission, Vision and Model
- Essence of AVP

### **2. Getting started**

- How to organize a workshop
- First steps to forming a local group
- Recognition as an Official AVP Program
- Principles and issues for organising workshops and starting an AVP local group
- Partnerships?

### **3. Community workshops & programs**

- Checklist for Offering a Community Workshop
- Maybe have two parts – for developed countries & for developing countries
- Finding people to take basic workshops
- *Follow US kit*
- *Many aspects of promotion*

### **4. Prison workshops & programs**

- *Follow US kit*

### **5. Other settings**

- Partnerships
- Schools - *check out youth & HIPPP manuals*
- Organizations
- Traumatized communities

### **6. Keeping your local group vital**

- Follow US chapter 4
- Britain – workshops in partnership

### **7. Finances**

### **8. Facilitators - supporting volunteers [for the Facilitators Support Working Group]**

### **9. Promotion**

### **10. Setting up a national AVP group**

- Policy and procedures
- Setting up the legal structures

### **11. AVP International resources**

- Websites
- Manuals
- US resources
- Other country resources

### **Glossary – FAQ - Index**

### **Apprentices**

- Lots of pamphlets, templates and case study examples